



**Board Meeting
November 17, 2011**

Board Members Present:

Bob Ashley	Brenda Berlin	Leigh Bordley	Ilene Britt
Bill Bryant	Linda Chappel	Drew Cummings	Derwin Dubose
Rebecca Freeman	Leonie Gill (for Eunice Sanders)		Joseph Haenn
Anne Karasek	Rhonda Parker	Ellen Reckhow	Rebecca Reyes

Board Members Absent/Excused:

Tammy Baggett	Cheryl Brown-DeBerry	Danielle Caldwell	Keni Church
David Clark	David Covington	Patrick Hannah	Marilyn Hedgpeth
Felecia Little	Tamara Loza	Gail Perry	David Reese
Rob Robinson	Eunice Sanders	Delphine Sellars	Ashley Taylor
Barbara VanDewoestine		Ellen Whelan-Wuest	

Board Members Present at “Meet the Partners” prior to Call to Order of Meeting:

Marilyn Hedgpeth Felecia Little Gail Perry

Agenda Item	Summary of Discussion	Motion	Action
Call to order	The meeting was called to order at 4:12 PM with a board quorum by Bill Bryant. Before the call to order, the session began at 3:00 with a “Meet Our Partners” event. Board and committee members had an opportunity to circulate through displays, learning about the breadth of the programs that are funded or managed by the Partnership. They were able to interact with the people who turn funding into positive outcomes for young children and their families in our community.		
Introductions and Announcements	The new program coordinator, Pat Harris was introduced. All present were also introduced.		
Consent Agenda: -10/20/11 meeting minutes -Spending analysis- Oct 2011 -DEHS Delegate Agency Agreement	In response to the DEHS monthly report, there was a question about applying for more funding to address the center-based waiting list. There is not an opportunity for that at this time. It was suggested to provide data on the number of spots that become vacant each month and are filled from the waiting list for	It was moved to approve the consent agenda. Motion: Derwin	Motion carried

-DEHS Update	<p>both DEHS and NC Pre-K. It was noted that Early Head Start monitors are here this week.</p> <p>There was a discussion of the new outdoor learning environments, the benefit they provide to children and centers, and the beauty of the installations. The Conservation Trust for North Carolina may be a potential funder for these projects.</p>	<p>Dubose Second: Drew Cummings Not voting due to conflict of interest: None</p>	
Agenda Modifications	None		
Public Comment Period	None		
Education Tax Referendum	<p>Bob Ashley, Ellen Reckhow, Drew Cummings and staff were thanked for their efforts to bring awareness to the Nov. 8th Education Tax Referendum.</p> <p>Reckhow explained the Board of County Commissioners' next steps. The new ¼ cent tax will take approximately 4 months to be levied. Staff will work collaboratively with Durham Public Schools and others regarding use of the funds for pre-k and transition to kindergarten program activities.</p>		
Financial Statements and Audit Update	<p>Joe Haenn reported that the FY 10-11 financial audit (including single audit) field work was completed today. The Finance Committee will review the financial statements and bring them to the Executive Committee's December meeting. The final audit report is expected in late January. Sandra Roberts was acknowledged for her role in making the audit go smoothly.</p>		
Committee Updates and Board Development Plans	<p>The Allocations Committee will report regularly to keep the Board informed on its progress and process. Anne Karasek gave an update as we begin the second year of our two year funding cycle. Current funded partners must reapply (12/7/11), indicating their plans to continue activities and/or make adjustments based on the previous year's outcomes. New committee members had orientation, funded partners received technical assistance for the RFP, and the committee will meet again in January to begin the rating process.</p> <p>Leonie Gill and Ilene Britt reported that the NC Pre-K/ School Readiness Committee met to discuss what to do if they receive expansion slots this year. A collaborative professional development day for teachers and directors from NC Pre-K, DPS, Head Start/OBT, DEHS, CCSA and DPfC will be</p>		

	<p>held on March 26. It will include a poverty simulation, curriculum training, and strategies for communicating with families and Spanish speaking parents.</p> <p>Laura Benson discussed the robust behind – the- scenes work of board committees. This as an important time of year as new board members decide which committee they would like to be on, and new community volunteers are oriented to their committees. Benson and the three new board officers attended an orientation at NCPC on board governance and leadership. Our own board orientation will be held on 12/7/11. Benson also discussed plans for how to fill child care provider roles on the board.</p>		
Executive Director's Report	<p>The staffing of the Partnership is now complete with the addition of Pat Harris as Program Coordinator. The Partnership will take a more intentional approach to reaching out to volunteers to meet the needs of funded partners as well as the Partnership. Engaging volunteers allows us to educate more people about early learning and to increase our communications impact. It is also a means to increase corporate philanthropy.</p> <p>Benson asked what board members had gained from the “Meet Our Partners” event. Board members expressed that they learned more about the partners, had what they previously knew reinforced, and were happy to see the gratitude of the funded partners.</p>		
Adjourn	<p>The next board meeting will be held on January 19, 2012 from 3:00pm-5:00pm</p>	<p>It was moved to adjourn the meeting at 4:50 PM.</p> <p>Motion: Joseph Haenn Second: Rebecca Freeman Not voting due to conflict of interest: None</p>	Motion carried