



Executive Committee Meeting April 16, 2009

Members Present: Michael Palmer, Ilene Britt, Bill Bryant, Joe Haenn (via phone), Debbie Pitman, Angie Welsh

Staff Present: Marsha Basloe, Tina Bernardoni, Danielle Johnson, Angelica Oberleithner

The meeting was called to order at 11:37am with a quorum.

Agenda Item	Summary of Discussion	Motion	Action
<p>Consent Agenda:</p> <ul style="list-style-type: none"> • Minutes from March 11, 2009 meeting • Spending analysis 	<p>The committee reviewed the minutes from the March 11, 2009 Executive Committee meeting. There were no corrections to the minutes.</p> <p>The spending analysis does not yet reflect the recent cuts. The finance department is going through the funded partners' budgets line by line to ensure they are not over.</p>	<p>It was moved to approve the minutes from the March 11, 2009 Executive Committee meeting.</p> <p>Motion: Joe Haenn Second: Ilene Britt Abstain: None</p> <p>Approval was unanimous.</p> <p>It was moved to accept the spending analysis.</p> <p>Motion: Bill Bryant Second: Joe Haenn Abstain: None</p> <p>Approval was unanimous.</p>	<p>Motion carried.</p> <p>Motion carried.</p>
<p>Legislative Agenda:</p> <ul style="list-style-type: none"> • Legislative Agenda: Study System • Tuesdays for Tots & Meetings at Home 	<p>The Committee was presented with two handouts: (1) a position paper by the North Carolina Child Care Coalition that takes a position on the General Assembly's major proposals for early childhood education (the Coalition has outlined why cuts do not make sense in the early childhood world) and (2) a 2009 Legislative Agenda for Young Children from the Partnership that can be given to the Durham delegation. There was a discussion about the agenda, order of points and legislators to contact; Marsha told the committee she may call on them to meet with Representative Mickey Michaux when a meeting is set.</p> <p>Tuesdays for Tots is May 19, 2009 from 8:15am to 12:30pm. The bus has 40 seats, and 15 people from</p>	<p>It was moved to endorse the 2009 Legislative Agenda for Young Children.</p> <p>Motion: Bill Bryant Second: Angie Welsh Abstain: Joe Haenn</p> <p>Approval was unanimous.</p>	<p>Motion carried.</p>

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<ul style="list-style-type: none"> Estimated Allocation from Smart Start for 2009-2010 	<p>El Centro Hispano are going. It was stressed that the Partnership wants to have a number of organizations represented because the more organizations and attachment a legislator sees, the better. There was discussion about the “leave behind” for legislators. The Partnership will prepare materials to be left with the legislator that gives the legislator tools to work with. All advocacy materials for participants will be available in English and Spanish.</p> <p>NCPC has instructed local partnerships to plan their allocations based on a 15% cut. This cut could possibly end up being 11-12%, but the Partnership is planning for 15%. This means that the Partnership will be funded at 6.78 million (in 2000, the Partnership was funded at \$10.4 million). The Partnership will take cuts both in administration and within the infrastructure of the organization (community awareness, evaluation, etc). Sandra and Marsha are working on the budget now and planning how to make the 15% reduction.</p> <p>Discussion ensued on the outcomes of a reduced budget, and the committee agreed that the Partnership must look at the most pressing needs in the community, the accountability of programs, what programs help meet PBIS criteria, and the performance of programs, with performance taking on a heightened status in the decision-making process. It was suggested to look at reviewing evaluation expectations if the program is receiving less money.</p> <p>The committee recommended looking at the aggregate loss of funds over the last two fiscal years (08-09 and 09-10) to determine the aggregate percentage lost and the local impact.</p>	<p>The Executive Committee moves to endorse the Allocations Committee’s plan to allocate \$6.78 million in the budget for SS activities.</p> <p>Motion: Angie Welsh Second: Debbie Pitman Abstain: None</p> <p>Approval was unanimous.</p> <p>(This is a 15% reduction from beginning 08-09.)</p>	<p>Motion carried.</p>
<p>Urban Partnerships Meeting:</p> <ul style="list-style-type: none"> Discussion of administrative funds for large partnerships Request for 1% increase to administrative cap 	<p>Marsha has met with the Executive Directors of the other five largest partnerships in the state: Cumberland, Forsyth, Guilford, Mecklenburg, and Wake. These six large partnerships represent 40% of all children in the state.</p> <p>The large partnerships are treated differently than other partnerships in terms of administrative dollars.</p> <p>The goal of Smart Start when it was established was to be in every county, so the nine smallest partnerships had to be supplemented in order to meet this goal. As a result, the large partnerships receive less money to allow for the survival of the tiny partnerships. For example, Durham has a 5.6% administrative budget and Wake County has a 3.4% administrative budget. The statewide cap is 8%.</p>		

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	<p>Large partnerships can no longer handle these continued cuts (the nine tiny partnerships received no cuts during the recent cuts). The large partnerships are held to a higher standard than other partnerships, and the large partnerships are often called upon to provide technical assistance to smaller counties.</p> <p>The EDs of the large partnerships suggest coming together to approach Smart Start for a 1% increase in their administrative budget cap.</p> <p>There was significant discussion. The Committee suggested that this needed to be a formula argument and that Smart Start needs to look at the allocations process set up 15 years ago and look for a new formula that looks at the number of children in a county. Then, this formula should be applied to all partnerships. There was also discussion of large partnerships receiving service cuts based on reaching high PBIS, the impact on large partnerships due to size and the question of whether this would be used moving forward.</p> <p>Marsha will be sending out a document that further explains how SS administration allocation is funded.</p>		
<p>Monitoring</p> <ul style="list-style-type: none"> • Update of monitoring visits • Concerns/Findings 	<p>The Partnership is in the middle of conducting monitoring visits. A list of those finished and/or planned was provided.</p> <p>Information was provided to the Committee on The Arc, who had significant monitoring findings both this year and last year. Despite being on a CAP, none of the areas in the CAP had been corrected and additional issues were found. The Partnership has sent The Arc a CAP form and instructed the organization to complete it.</p> <p>The Committee reviewed the provided report and discussed the situation in depth. In light of reduced funding, performance takes on a greater role.</p> <p>The Committee decided to meet one hour prior to the May board meeting. The Allocations Committee recommendations will be mailed out to the full board with a note about confidentiality until the Board meeting.</p>		
<p>More at Four:</p> <ul style="list-style-type: none"> • Sites of 09-10; HS slots • Funding for public schools, charter school and Head Start; Private sites 	<p>A More at Four survey went out at the end of March to More at Four sites inquiring of the sites if their site would continue in the More at Four program with a reduction of \$50 per slot per month, if the site would continue at a reduction of \$100 per slot per month, and if the site would keep their current number of children at each rate.</p>		

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<p>funding</p> <ul style="list-style-type: none"> • Pre-K Application Process Update 	<p>All sites except one either provided the information or are attempting to provide the information and are waiting on their board and/or corporate headquarters to respond. Brown's Day Care did not provide this information to the Partnership.</p> <p>Issues were discussed concerning specific sites and the impact on MAF to prepare for potential funding cuts. Sites receive MAF funds and SS subsidy funds per arrangement. The Committee felt it was important to examine sites and weight their performance when making recommendations. The Committee also felt that one important issue is the presence of a B-K licensed teacher in the classroom and that it should be weighted more heavily in evaluating sites. The More at Four Guidelines provide that a site must have a B-K licensed teacher in the classroom within four years of the site enrolling in the More at Four program. Danielle was asked to look at the number of sites who do not have a B-K teacher.</p> <p>Also discussed was a MAF site director's role both as a member of the Board as well as a MAF site in light of comments made at a recent MAF Directors meeting. This will be discussed further by officers.</p> <p>Marsha will be emailing information to the Executive Committee. Danielle will bring these concerns and information to the School Readiness More at Four Committee at the end of April. They will make a recommendation based on a weighted tool and will bring the recommendation to the board.</p>		
<p>ED Report:</p> <ul style="list-style-type: none"> • Smart Start Conference • Invitation to CO • Grants Overview 	<p>The Smart Start Conference will run from May 5 thru May 8, 2009 at the Joseph S. Koury Convention Center in Greensboro, NC. There will be no Smart Start Conference in 2010. Most Executive Committee members are going to the conference or the lunch on May 7, 2009. Notably, the Partnership staff have nominated Marsha for the annual Karen Ponder Leadership Award that will be awarded at the conference.</p> <p>Marsha will be going to Colorado for a Shared Services Conference on June 3 thru June 4, 2009. This visit will be paid for by the Annie E. Casey Foundation.</p> <p>A grants overview chart was provided to the Committee. The Partnership has applied for \$2.5 million in grants over the last two years and has brought in \$365,000 to Durham County as a result.</p>		

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<ul style="list-style-type: none"> • NCPC Monitoring Week • Fundraising Assessment Plan • Early Head Start Planning • Other 	<p>NCPC was at the Partnership conducting a monitoring visit for six days from March 30, 2009 thru April 6, 2009. Marsha hopes to have the report by mid-June.</p> <p>The fundraising assessment plan being conducted by Capital Development Services is still ongoing. Some members of the Executive Committee and the Board may be contacted for an interview in the near future.</p> <p>Marsha informed the Committee that Joan Burton has requested us to re-extend the MOU with Head Start from 12 to 18 months.</p> <p>The Partnership requested a letter of support from Head Start for an Early Head Start grant, but this request has been temporarily denied. A meeting will be scheduled to discuss any concerns they may have with the Partnership so that the Partnership may move forward with its Early Head Start grant application. Marsha will continue discussion with Ms. Burton. An e-mail vote will go out if needed.</p> <p>On June 1, 2009 from 9am to 10am the Partnership will host its Annual Funded Partners breakfast. Committee members are invited to attend. This was truly appreciated last year.</p> <p>Kate and Marsha are applying for scholarships to attend a national conference in June, sponsored by CFED, on Children’s Savings Accounts in Brooklyn, New York.</p>		
Adjournment	<p>The next Executive Committee meeting will be on June 18, 2009 at 11:00am. (This meeting was changed to June 25, 2009)</p>	<p>It was moved to adjourn the meeting.</p> <p>Motion: Bill Bryant Second: Angie Welsh</p>	<p>The meeting adjourned at 1:40pm.</p>