

Agenda Item	Summary of Discussion	Motion	Action
	and where the children on the waiting list would go.		
Financial Updates <ul style="list-style-type: none"> • Accounting Policy Updates 	The Finance Committee presented three accounting policy updates as highlighted in the handout provided.	<p>It was moved to approve the Accounting Policy Updates</p> <p>Motion: Finance Committee Second: Michael Palmer Conflicted: None</p>	Motion carried.
Early Head Start <ul style="list-style-type: none"> • Internal Dispute Resolution Policy 	The committee reviewed the Internal Dispute Resolution policy that had been developed in collaboration with CHTOP. The document was also reviewed by the Partnership’s attorney, Mike Calhoun, who offered feedback that was incorporated.	<p>It was moved to approve the Internal Dispute Resolution Policy.</p> <p>Motion: Bill Bryant Second: Michael Palmer Conflicted: None</p>	Motion carried.
Other Program Updates: <ul style="list-style-type: none"> • Smart Start Allocations • Smart Start Scholarship Program 	<p>Barbara provided an overview of the allocations process for the Partnership.</p> <p>It was reported that the Partnership got a request from Gerri Robinson from DSS (also a Partnership Board member and a bidder for Smart Start funds) for the employer names and professional affiliations of all the members of the Allocations Committee in response to an email sent to the individuals who have submitted bids in response to the RFP for funding. The Committee discussed this event because the professional affiliation of the Allocations committee members are irrelevant since each Allocations committee member serves as a community volunteer and not as a representative of their employer. Great care is taken to ensure that members of the Allocations Committee are not conflicted, and Allocations Committee members sign forms to this effect. However, after discussion with regards to the desire for the Partnership to be transparent, it was decided to ask all committee members, including Allocations Committee members, whether they would like to be listed with their employee affiliation or as a community member and then post this information on the Partnership Web site.</p> <p>After meeting with child care providers last week, a statement to the media on the Partnership’s behalf has been crafted and sent to the Herald Sun.</p> <p>The Committee discussed the situation around the need for funds in the Smart Start Scholarship program. Angie reported that a request was made to the United Way for Durham’s Response Fund to assist with the shortfall and that the Cabinet did approve giving \$5,000 to be used for the scholarship funds; this check will be sent to CCSA. There has been a review of the operating budget to see whether there were any</p>	<p>It was moved to email committee members, starting with the Allocations Committee, to request their permission to list their employer on the Partnership Web site in the effort to be completely transparent; those who did not wish their employer listed would be listed as community volunteer.</p> <p>Motion: Barbara VanDewoestine Second: Bill Bryant Conflicted: None</p> <p>It was moved send a motion to the full Board by email to give \$10,000 (\$5,000 to be reallocated from previously allocated Board and Staff Giving funds for a fundraising event to launch the Endowment Giving Campaign and an additional \$5,000 from Board and Staff Giving collected over the past two years designated for the Endowment) to go to the Smart Start Scholarship Program to be designated for use for Smart Start scholarships for families</p>	<p>Motion carried.</p> <p>Motion carried.</p>

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<ul style="list-style-type: none"> • PBIS Results • K-2 Data 	<p>opportunities for redirecting uncommitted funds at this point, and there were not. Bill reported that the only unrestricted funds currently available are the Board and Staff giving funds, approximately \$10,000, \$5000 of which have been previously allocated (but unspent) towards a fundraising even for next year. These funds were collected to launch an Endowment, so using these funds would be for an entirely different purpose than they were collected for. The committee thought it best that this vote be sent to the Board for a final decision.</p> <p>The committee also indicated that the email vote should include a notation stating that the Board will address the use of Board and Staff Giving Donations for FY2010-2011 at the January Board meeting.</p> <p>Kate gave a brief overview of the preliminary results that have been received from NCPC. The final results will be presented at the March Board Meeting. Brief results include going up in every area. We went from 45% to 56% in Early Childhood Education Lead Teacher Education with the goal being 60%; the entire state is at 59% and all have been given another year to meet it.</p> <p>Kate and Angelica developed a memo in response to questions and in the attempt to provide some clarification on the questions that come up at various meetings regarding data collection, research, and evaluation. The memo addresses the different levels and different types of data available. In addition, there was discussion on what the Partnership has the capacity to do individually. The Evaluation Committee will discuss and develop an approach to answer these questions so we can see impact in a clearer way.</p>	<p>who were recently cut from the program, supervised by the Partnership Staff, and to allow Partnership staff to give feedback on this decision.</p> <p>Motion: Joe Haenn Second: Barbara VanDewoestine Conflicted: None</p>	
<ul style="list-style-type: none"> • Social Media Policy 	<p>A social media policy was presented for approval to govern the use of social media sites by the Partnership, including sites such as Facebook.</p>	<p>It was moved to approve the social media policy.</p> <p>Motion: Joe Haenn Second: Bill Bryant Conflicted: None</p>	<p>Motion Carried</p>
<ul style="list-style-type: none"> • Legislative Session 2011 Strategies 	<p>A handout from NCPC was provided, and Angelica will be working on a revised Legislative Agenda that can be approved in January. Angelica will reach out to the Chamber and the County to ensure that early childhood is included in their agendas. It was discussed to take providers with board members to meetings with the legislatures and to work with other agencies to team up and target legislative representatives across the state.</p>		
<ul style="list-style-type: none"> • Board Giving Update 	<p>Personal notes from Angie were mailed to every Board member with Board Giving cards. Someone is still sought to host the Board Reception in February after the new ED is hired. One suggestion was to host it in the Large Conference Room here at the Partnership.</p>		

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<ul style="list-style-type: none"> • ED Report 	<p>Angelica reported highlights from her ED report, including that we received \$15,000 from the Morgan Creek Foundation for the Transition to Kindergarten activities. Two of the five board members attended the new Board Orientation. The other two had an emergencies and one was sick. Therefore a new Board Orientation will be held after the new ED is hired to orient the remaining three Board members.</p>		
<p>Closed Session</p>	<p>It was moved to go into closed session at 1:10 pm under § 143-318.11(6).</p>	<p>It was moved to go into closed session under § 143-318.11(6).</p> <p>Motion: Michael Palmer Second: Dave Clark Conflicted: None</p>	<p>Motion carried.</p>
<p>Committee ended Closed Session at 1:40 pm.</p>			