



Executive Committee Meeting December 17, 2009

Attendees: Angie Welsh, Ilene Britt, Bill Bryant, Dave Clark, Joe Haenn, Michael Palmer, Ellen Reckhow, Barbara VanDewoestine
Absent: Eunice Sanders

Guest: Mike Mathers, CHTOP
Staff: Marsha Basloe, Tina Bernardoni, Kate Irish, Angelica Oberleithner, Sandra Roberts

The meeting was called to order at 11:14am with a quorum.

Agenda Item	Summary of Discussion	Motion	Action
<p>Consent Agenda</p> <ul style="list-style-type: none"> Minutes from September 17, 2009, Spending Analysis, and Disposal of Assets 	<p>The Committee reviewed the items on the consent agenda: Minutes, Spending Analysis, and Disposal of Assets Request.</p> <p>There was discussion on the spending analysis to inquire about the programs with low spending. The Smart Start Scholarship Program did not start paying until September. The Nutrition Consultation had a vacant position which took two months to fill. Both items are being addressed so it is not expected they will revert funds.</p>	<p>It was moved to approve the consent agenda.</p> <p>Motion: Bill Bryant Second: Dave Clark Abstain: None</p> <p>The motion passed unanimously.</p>	<p>Motion carried.</p>
<p>Programs Update</p> <ul style="list-style-type: none"> Early Head Start Update with Mike Mathers, CHTOP 	<p>Mike Mathers from the Chapel Hill Training and Outreach Program (CHTOP) was present and gave an overview and history of CHTOP. CHTOP has run the EHS program for Orange County for the last 10 years and will be the delegate agency to supervise and manage the Durham EHS. They will work with Healthy Families Durham to provide home-based services for EHS and will work with specific child care sites in Durham to implement the child care side of EHS.</p> <p>While Marsha has not received official notification of the EHS grant, Marsha has spoken with the Regional Office of Head Start in Atlanta and signs suggest that we will be notified soon. We do not know the final dollar amount yet or when the grant would start, but it would likely be January 1st.</p> <p>Discussion followed regarding attempts to measure gain based on the EHS and HS programs, the Kindergarten Health Assessment, and the East Durham Children's Initiative.</p>		

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<p>ED Report</p> <ul style="list-style-type: none"> • Legislative Task Force • Auditors • SS Monitoring Plan • Letter to School Board • City/County Work Session • Update on 15th Anniversary • MAF Garden Grants 	<p>The governor and the legislature have assigned a task force to look at the early childhood consolidation with possibility of combining Smart Start and More at Four. There was discussion over the paper from the Child Care Coalition that Marsha had sent out, the rumor of the second paper suggesting a virtual organization, and the ramifications of either paper.</p> <p>The auditors from NCPC were here from December 14-16th. The Partnership will get a report in mid-January. They auditors will be contacting Michael Palmer because he was board chair during the 08-09 fiscal year.</p> <p>A draft of the SS Monitoring Schedule is in the board packet. This information is shared as part of our policies and procedures. The MAF Monitoring will be held in late spring.</p> <p>A draft of a formal letter to the Durham Public Schools Board of Education was provided in the packet for review regarding the hiring of a new Superintendent. It was moved to send the letter with the Partnership Board Members' names and affiliations to the School Board. Marsha will send out an email giving Board members until Monday to opt out of having their name included.</p> <p>A board member (Bill Bryant) will attend the School Board meeting on January 28th to read the letter on behalf of the Partnership.</p> <p>The City/County Work Session is January 12th at 9am. Marsha and Angelica will be presenting information that was presented to the City. The City has requested that this information go to the Joint Session. The goal is to raise awareness for early childhood by having both the City and the County name 2010 as the Year of the Young Child. It was suggested that the Mayor could also convene a conference on Young Children. Marsha requested to have members of the Executive Committee present at the Joint Session for support.</p> <p>The 15th Anniversary Dinner will be held on April 15, 2010 at the Washington Duke Inn. Sponsorship opportunities are available. Marsha passed out a copy of the sponsorship packet for Executive Committee members to take to seek sponsors.</p> <p>Marsha gave a brief update on the status of the MAF Garden Grants.</p>	<p>It was moved to send the draft letter to the Durham Public Schools Board of Education from the Board Members of the Partnership regarding the hiring of a new Superintendent.</p> <p>Motion: Bill Bryant Second: Joe Haenn Conflicted: None</p> <p>Approval was unanimous.</p>	<p>Motion carried.</p>
<p>Other Business</p>	<p>Angie reported on the status of the Ad-hoc committee, being convened by Harold Sellars and Diane Rupprecht that will review the board code of</p>		

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	<p>conduct issues. This committee is tied directly into the issues that Harold is working on at the state level. Although Harold and Diane have not met yet, they will be looking at the code of conduct, confidentiality agreement, conflict of interest and other relevant documents.</p> <p>NCPC just learned they will be held accountable for the NC Ethics law, and they will have to go through ethics training, fill out financial documents, etc.</p> <p>Angie asked Marsha to send her the pertinent Board documents to review and discuss possibly with Bill.</p>		
Adjournment	The next Executive Committee meeting will be on February 18, 2010 at 11:00am.	<p>It was moved to adjourn the meeting.</p> <p>Motion: Dave Clark Second: Barbara VanDewoestine</p> <p>Approval was unanimous.</p>	Meeting adjourned at 1:07 pm.