

Executive Committee Meeting December 6, 2007

Meeting Called to Order at 11:08 with a quorum

Members Present: Bill Bryant, Joe Haenn (via telephone) Ilene Britt, Deborah Horvitz, Dave Clark, Angie Welsh

Staff Present: Marsha Basloe, Vicki Rawlings, Ted Whiteside, Kate Irish

Agenda Item	Summary of Discussion	Motion	Action
Approval of Minutes of August 2007	Angie Welsh welcomed everyone and called the meeting to order with a quorum Minutes reviewed – Motion to approve minutes	Motion to approve by Joe; seconded by Bill	Minutes approved
Committee Updates			
Allocations Committee	<p>Recommendation from Committee: Allocations Committee recommendation for the \$49088 in unallocated funds: Discussion concerning Northern Durham and Family Journey/Journey Institute & family support in northern Durham. Discussion on the goal of infant/toddler bonuses and the cost of care for infants.</p> <p>Motion: Allocate the \$49,088 to child care subsidy in 07/08 for bonuses for 5 star infant/toddler child care enhancements</p> <p>Side Bar: Joe questioned new daycares in Northern Durham (Soar at Four & The Farm) Marsha will investigate.</p>	Motion by Allocations Committee – Seconded by Bill	Motion Carried Board Action Item
Investment Committee	First meeting held, chaired by Harold Sellars – with 2 Duke Fuqua business students and a CPA. Updated policy and will review funds in summer 2008.		
Membership	Sue Russell resigned from the Board due to her National responsibilities. Linda Chappel will replace her on the board, representing mandated CCR&R position. Motion to accept Linda Chappel as Board member.	Motion by Dave, seconded by Ilene	Motion Carried Board Action Item
More at Four	<p>MAF Site Director as member on MAF/SR committee. Discussion: Last MAF Directors meeting/Meeting with facilitator held. Three motions presented (2 from Committee; 1 from staff)</p> <p>1. Add Katherine Smith of the First Presbyterian Day school as the MAF site representative</p> <p>MAF Expansion 2007/2008 – 34 slots Discussion: Allows us to bring additional dollars</p>		

<p>Strategic Planning Discussion</p> <p>Board Retreat Materials</p>	<p>into the county.</p> <p>2. Approve expansion of 34 slots for Durham County to be placed at Lyon Park & Leather Meacham sites. If needed, the classrooms will receive technical assistance beginning fall 2008 in preparation for Spring 2009</p> <p>3. MAF Start-up Funds Policy recommendation: All paperwork for MAF start up funds will be submitted to the Partnership Finance Department by 3/15 of each fiscal year in order to be reimbursed to a site. If paperwork is incomplete as of 3/15, the start up funds will not be disbursed to the site and these funds will be used according to the OSR guidelines to support early childhood education in Durham County. All start up funds must be spent in the same fiscal year that they are received.</p> <p>Marsha said that the MAF program is developing a transition plan to help with kindergarten registration and transition activities with additional funds.</p> <p>Board reviewed handout "Issues for future focus-Ranked by the Board 10/18/07 (Strategic Priorities) Areas of focus include: Community Alignment, Family Support, Quality Early Care education, funding and other. Handout shows the top 12 priorities. Ted Whiteside spoke about how to begin to raise the issue of how we can reach our strategic goals, the critical nature of the early years 0-5, how to begin to align the community around early childhood, begin to chart a plan.</p> <p>Discussion: We need a community wide alignment. We need an early childhood agenda, where we are and a map on getting alignment with all groups people on the same page. Community wide alignment for school readiness from every possible partner. Find a way to turn this from brain storming into practice by having groups adopt this in their own agendas. In the future MAF not just focused on those 4 year olds. Be strategic about the direction we want to go. Maybe MAF will give pre-service to sites not just to teachers of 4 yr old MAF but all ages or all 4 year olds in collaboration with other pre-ks. How can we get less than quality centers involved in professional development effort (ex churches, business community, medical, government, DPS) Meeting scheduled for strategic plan discussion before presented to the board 1/8/08 at 3 pm. Preparations for meeting: Samples of other counties, city/states/partnerships early child hood initiatives. What are the indicators? What does it mean to have children ready for school? Marsha advised that Board voted on indicators when United Way started</p>	<p>Motions by SR/MAF Committee Seconded by Bill Joe Haenn Abstained</p> <p>Motion by Bill seconded by Dave. Joe Haenn Abstained</p>	<p>Two Motions Carried Board Action Item</p> <p>Motion Carried Board Action Item</p>
--	---	---	--

<p>Community Awareness & Development</p>	<p>its planning process a couple of years ago and she will gather that data for strategic plan meeting. Strategic planning will be discussed at January Board meeting.</p>		
<p>Barnes & Noble Update</p>	<p>To date approximately 2700 books donated by the community. Karine working on getting the books distributed. Expressed appreciation for Angela Borne at Barnes and Noble for all of her efforts in making the book drive a success. Book drive will continue until mid December.</p>		
<p>NCPC to Recognize 100% Board Giving</p>	<p>Durham will be recognized at a future NCPC Board Meeting and at the Smart Start Conference for having 100% board giving last year. For 2007/2008 we are at 50%.</p>		
<p>Bill Millett at Chamber Board Meeting</p>	<p>Bill Millett will present at the 12/20 Chamber meeting. Would like the Greater Durham Chamber to become engaged in early childhood education by having early childhood as part of its strategic planning for the community.</p>		
<p>ED Report</p>	<p>Kate Irish: 11 PBIS Criteria – 7 mandatory Audit Findings: A10: N/A means that an audit was not performed. Audits are released during the fiscal year following the year to which the audit applies. DPFC had a clean audit conducted this fiscal year. Family Support: FS10: We have contacted NCPC about a discrepancy concerning this data point. Below minimum standard but not due until 2010. (Learned from NCPC that we met this standard after the EC meeting.)Results based on surveys administered by funded partners. FS10 might not be a good fit for some of the activities that are not to be intensive, ongoing interventions. Health: H10 – Early Intervention – meeting minimum standard but we went down significantly. Kate looking into this. H20-Health Check – PBIS results show that we are not meeting minimum we are at 66%. This data is a year behind since DMA releases its data in Dec/Jan following the fiscal year. So this PBIS result is actually for the data FY 05/06. Based on mid-year data for 06/07 it appears that we will have met/exceeded the minimum. Early Care & Education: PLA20 – Percent of children receiving subsidy in regulated programs. Met high performing standard. Quality of Placements – PLA40 – Child Placements (Mandatory) Met high performing standard. PLA50 – Subsidized Placements</p>		
<p>PBIS Materials</p>	<p>Kate Irish: 11 PBIS Criteria – 7 mandatory Audit Findings: A10: N/A means that an audit was not performed. Audits are released during the fiscal year following the year to which the audit applies. DPFC had a clean audit conducted this fiscal year. Family Support: FS10: We have contacted NCPC about a discrepancy concerning this data point. Below minimum standard but not due until 2010. (Learned from NCPC that we met this standard after the EC meeting.)Results based on surveys administered by funded partners. FS10 might not be a good fit for some of the activities that are not to be intensive, ongoing interventions. Health: H10 – Early Intervention – meeting minimum standard but we went down significantly. Kate looking into this. H20-Health Check – PBIS results show that we are not meeting minimum we are at 66%. This data is a year behind since DMA releases its data in Dec/Jan following the fiscal year. So this PBIS result is actually for the data FY 05/06. Based on mid-year data for 06/07 it appears that we will have met/exceeded the minimum. Early Care & Education: PLA20 – Percent of children receiving subsidy in regulated programs. Met high performing standard. Quality of Placements – PLA40 – Child Placements (Mandatory) Met high performing standard. PLA50 – Subsidized Placements</p>		

<p>ED Report Ready Schools/Regional Board Meeting</p>	<p>(Mandatory) Met high performing standard. Staff Education: EDU10 Lead Teacher Education (Mandatory) Not meeting; it is due 2010 – 2 program years to affect indicator. We have significant work to do to meet this. State as whole not meeting this indicator. Comp10 – Teacher median salary (Mandatory) Data source not available. WAGES\$ will be capturing this data for WAGES\$ participants this year. BE20 – Paid Sick Leave- Data source not currently available. S10 – Stability/Turnover Rate – Data Source not currently available. Kate noted that we are also beginning to look beyond the PBIS criteria at School Readiness indicators. Data is still needed. Kate advised committee that she will give a more in depth presentation to the Board of Directors in January. The Evaluation Committee will also review this.</p>		
<p>Durham Connects Meeting</p>	<p>Ready School Meeting held October 30th in Greensboro with 280 people in attendance. The plan that was put together has to go to an Assistant Superintendent then the Superintendent then the School Board to pass. Will be working with 4 public schools strategically, if approved. First step in Ready Schools partnering with Ready Children for a Ready Community.</p>		
<p>Smart Start Conference</p>	<p>The Partnership hosted a meeting for Smart Start funded partners and Durham Family Initiative leaders to discuss the new one home visit project that will be universal. Our Smart Start funded partners will be the ones ultimately responsible for meeting the needs identified by the home visits. There was concern for capacity of partners. In order to meet increased need, addt'l resources will be required. DFI wants data but did not address resources to be needed.</p>		
<p>Other Business</p>	<p>Smart Start Conference May 6-9th. Marsha advised Executive Committee to let her know if they would like to attend. Marsha and Dr. Debbie Pitman will present on capacity building in a community – RBA Children’s Committee. May ask Commissioner Reckhow and Mayor Bell to be part of presentation. It is Thursday at 3:30 pm prior to the SS dinner.</p> <p>Audit completed – Successful clean audit. Close out of audit conference call will be 12/13 at 2 pm.</p> <p>Marsha has been invited to represent NC at an invitation only conference in April on Linking Economic Development to Child Care in CO. Details to come. Meeting adjourned at 1:03 pm</p>		