



Executive Committee Meeting February 19, 2009

Members Present: Ilene Britt, Bill Bryant, Dave Clark, Joe Haenn (via telephone), Michael Palmer, Deb Pitman, Ellen Reckhow, and Barbara VanDewoestine.

Staff Present: Marsha Basloe, Tina Bernardoni, Angelica Oberleithner, Sandra Roberts

Members Excused: Angie Welsh

The meeting was called to order at 11:35am with a quorum.

Agenda Item	Summary of Discussion	Motion	Action
<p>Consent Agenda:</p> <ul style="list-style-type: none"> • Minutes from December 2008 meeting • Spending analysis • Six month comparison budget 	<p>The committee reviewed minutes from December 2008, the spending analysis, and the 6 month comparison budget. There was a suggestion to add “approved with a quorum” to the December 2008 minutes under the action item to make it clear the motions were approved with a quorum. The spending analysis was removed from the consent agenda for further consideration because of recent budget cuts.</p>	<p>It was moved to approve the minutes from December 2008 with corrections and the six month comparison budget.</p> <p>Motion: Joe Haenn Second: Dave Clark</p>	<p>Motion carried</p>
<p>Mid Year Reports:</p> <ul style="list-style-type: none"> • Mid Year Fiscal Update • Monitoring Schedule <p>Spending Analysis</p> <p>(Suggestion)</p>	<p>The Mid-Year Fiscal Update and Monitoring Schedule were shared with the Executive Committee as part of Partnership policy.</p> <p>After review of the Mid-Year Fiscal update, the committee reviewed the spending analysis.</p> <p>Discussion on need for accurate Mid-Year Fiscal updates. Michael Palmer suggested a six month budget adjustment be enacted for funded projects that are spending low and might end up with reverted funds. At mid-year, the Partnership would pull funds from the funded project and hold it on reserve; this will create a pot of money so that if the project does not catch up on spending, the money will become part of a pot of money for other things. This will help us avoid reverting funds. Marsha will work with Finance to draft a policy proposal for review.</p>	<p>It was moved to accept the spending analysis as submitted.</p> <p>Motion: Bill Bryant Second: Barbara VanDewoestine</p>	<p>Motion carried</p>

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<p>Budget and Legislative Issues</p> <ul style="list-style-type: none"> • Additional budget cuts to Smart Start this year • Legislative Plans • Estimated Allocation from Smart Start for 09-10 	<p>NCPC cut additional funding for the Partnership with both administration and services cuts. The amount cut was an additional \$51,000, bringing the total funding cut to over \$530,000 for the year – 6.32% in services and 6.67% in administration. The committee was presented with two options on how to make the cuts. Option 1: taking the voluntary reversions from funded partners and cutting \$26,127 from WAGES. This cut to WAGES will not affect people who already receive a check. Those who were approved, but had not yet received a check, would go back onto the waitlist. Option 2: spread cuts across all the programs over \$200,000. (See handouts) Administration will be cut \$3,177.</p> <p>There was a policy meeting on February 3, 2009 where Dr. Shonkoff presented material on “The Science of Early Childhood Development: Closing the Gap Between What We Know and What We Do.” Michael discussed the impact on infants and toddlers. Michael urged the Board members to weigh in on making Board recommendations since there is significant discussion on merging Smart Start and More at Four. As an organization, we need to be making the case that the legislature cannot cut funds to young children. Marsha had prepared a draft statement with recommendations on the differences between Smart Start and More at Four. It was suggested to send this information to Governor Hunt and request feedback by March 15, 2009. Upon receipt of the feedback, we will forward the information to the local legislative delegation with the Shonkoff material.</p> <p>Marsha reported that the Partnership has been told to plan on doubling the cut received this year for next year’s allocation of funds. This year, our cut was more than 6%; this means that we will plan to allocate at least 12% less than this year’s original allocation (approximately \$1 million). However, 12% may be a conservative estimate.</p>	<p>It was moved to accept Option 1 as presented in the packet, taking voluntary reversions and cutting \$26,127 from WAGES.</p> <p>Motion: Barbara VanDewoestine Second: Bill Bryant</p> <p>It was moved to accept the recommendations as part of the Board legislative agenda and send the recommendations sheet to Governor Hunt. The Partnership will forward the information to the local legislative delegation in March.</p> <p>Motion: Bill Bryant Second: Barbara VanDewoestine</p>	<p>Motion carried</p> <p>Motion carried</p>
<p>Feasibility Study</p>	<p>The Partnership received nine proposals in response to our RFP for a funding capacity assessment (\$15,000 from unrestricted earlier approved). Staff and Duke Fuqua students rated the proposals. The top proposal is from Capital Development Services. Allan Burrows from Capital Development Services and a senior staff member will be meeting with a small group on February 24, 2009 at 4:00pm. Executive Committee members are invited to attend. The study will be conducted from February through June 2009. Dave Clark discussed the timeliness of this project to ensure long term investment.</p>		

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Harlem Children's Zone/Durham Initiative	<p>Ellen presented information on the Harlem's Children Zone/Durham Initiative. The area targeted is around the YE Smith elementary school which has very low performing reading and math scores (approximately 16% and mid 30%, respectively). A map was included to outline the targeted area. The upcoming related meetings are:</p> <ul style="list-style-type: none"> • Early Childhood Subcommittee, 2/24/09 at 3pm, CCSA Large Conference Room • Structure/Organizational Subcommittee, 2/26/09 at 1:00pm, Partnership Small Conference Room • Large Durham Children's Planning Committee, 3/4/09 at 2:00pm, DPS Staff Development Center 		
Board <ul style="list-style-type: none"> • Board & Staff Giving Updates • Sharing/discussion opportunities at Board Meetings 	<p>Michael reported that board giving is at 73% currently, and we hope to be at 100% before the March 2009 board meeting.</p> <p>In order to provide an opportunity for board members to share events going on in the community relevant to the work being done by the Partnership, at future board meetings a board member will have around five minutes to present on a relevant topic. At the next meeting, Ellen Reckhow will present on the Harlem Children's Zone initiative in Durham at the March 2009 meeting.</p>		
ED Report <ul style="list-style-type: none"> • Annual Plan for NCPC at March Board Meeting • Head Start MOU Update • Investment Committee Meeting • Pre-K App. Process Begins 	<p>The Annual Plan goes to the Board in March. Board members will be mailed a copy before the board meeting.</p> <p>Marsha shared the draft MOU with Joan Burton, the new executive director at Operation Breakthrough; Marsha is trying to plan a meeting. This MOU was discussed with Executive in December. Head Start also did not meet the deadline of the RFP for slots. Their application will be reviewed after those who came in on time.</p> <p>The Partnership wants to submit an Early Head Start grant. Marsha shared this with Ms. Burton, the Head Start agency at present for 3 & 4 year olds. Marsha raised the idea to Joan Burton in light of the Head Start money in the recently approved economic stimulus package.</p> <p>The Investment Committee, chaired by Harold Sellars, former Partnership Board Chair, met on January 28, 2009.</p> <p>The Pre-K application process for More at Four will begin Monday, February 23, 2009.</p>		

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	<p>Marsha shared additional discussion on possible subsidy policy changes depending on the additional dollars coming to Durham. Presently funds are used for working families. In these economic times, Marsha, Sue and Sammy discussed some potential options. Ideas included: 1. Allow funding for parents who lose their jobs or complete their degree up to six months for job search. 2. Allow people in training six months of child care to support their finishing their schooling and finding a job. 3. The provisions for job search would apply to people receiving UI payments, as well as others who engage in formal job search activities through ESC. 4. Have an under 3 and over 3 wait list to ensure access.</p> <p>Marsha discussed plans to come up with staff retention ideas when there is no money for increases. We will close the office early on Fridays in the summer. We are also thinking of other benefits. Bill Bryant is going to give a free personal investment workshop for staff.</p>		
Adjournment	The meeting adjourned at 1:28 pm.	<p>It was moved to adjourn</p> <p>.</p> <p>Motion: Bill Bryant Second: Dave Clark</p>	Meeting Adjourned